

CERTIFIED LIVENOTE REPORTER

COURSE OUTLINE

MORNING SESSION

BEGINNER TRAINING AND TESTING

COFFEE AND PASTRIES PROVIDED

8:00 A.M. TO 11:00 A.M.

Basic CAT/hardware connections

- Serial connections to LiveNote software
- Cable and wireless overview
- Internet realtime connections
- Troubleshooting

11:00 A.M. TO 12:00 P.M.

Workshop: Making Connections (hands-on)

12:00 P.M. TO 1:00 P.M.

Hardware connection testing and working lunch



2:00 P.M. TO 2:45 P.M.

How attorneys use West LiveNote software during depositions

2:45 P.M. TO 3:15 P.M.

Updating, importing, and exporting transcripts

3:15 P.M. TO 4:00 P.M.

What a court reporter needs to know about LEF files and Publisher Bundles

4:00 P.M.

Written examination

AFTERNOON SESSION

ADVANCED TRAINING AND TESTING

1:00 P.M. TO 2:00 P.M.

LiveNote Stream (Internet Realtime)

- How court reporters schedule and set up service
- How attorneys receive live content with or without LiveNote software

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